

NUMBER:	UG13005
CATEGORY:	User Guide
DATE:	29/07/2016
VERSION:	1.3

Out Going Messages / DISA System

Introduction:

There are three types of greeting messages (OGM) that can be recorded, these are:

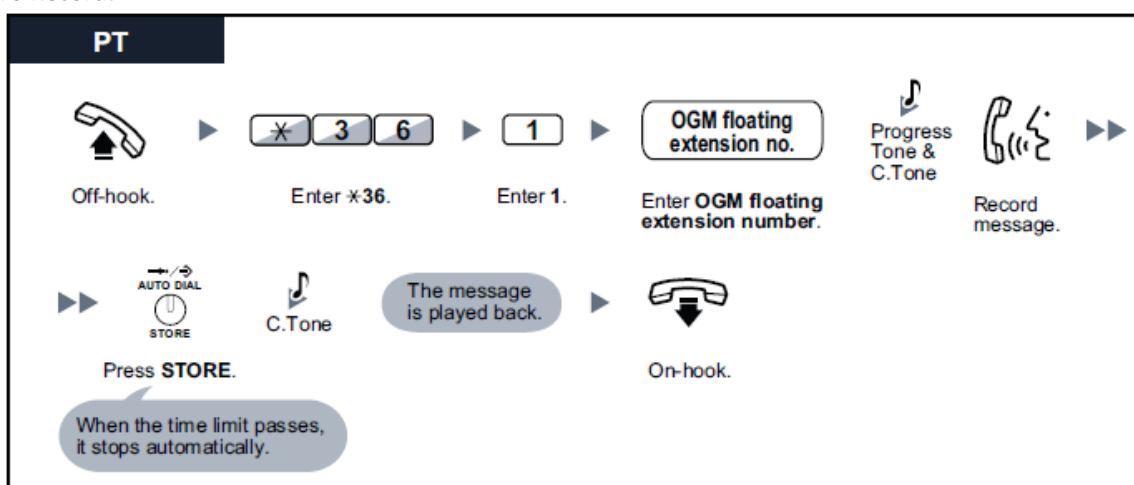
DISA Message – Used for basic Auto-Attendants to guide callers without operator

ICD Group Message – Used to greet and/or guide callers in an ICD group queue

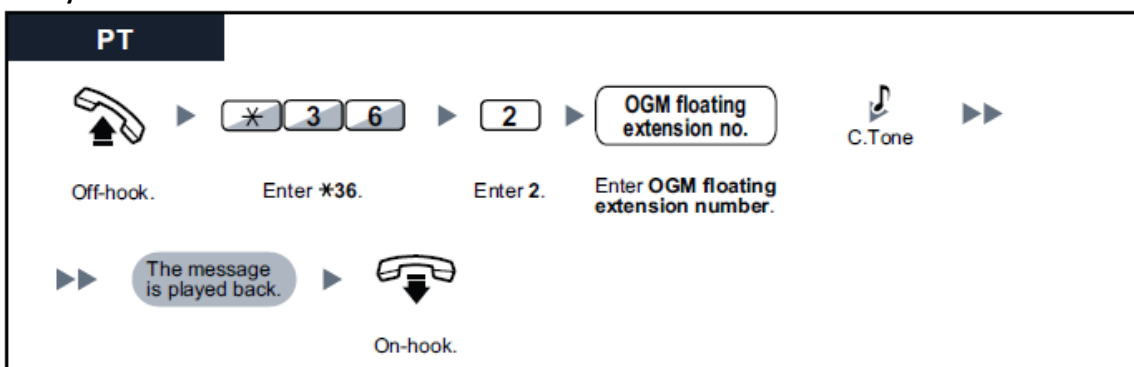
Timed Reminder – Used for *Wake-up call* messages

Recording OGM's:

To Record:



To Play Back:



Note: If you do not know the *OGM floating extension no.* please call Sedcom on 02 6283 1444 for assistance.